PHOENIX SHIPPING

Vehicle Import Checklist

Moving to Australia and bringing your own car?

Your vehicle needs a **Vehicle Import Approval (VIA)** before it can be shipped. Tick off each item and send clear colour scans or photos to **nick@phoenixshipping.com.au**. We prepare and lodge your application through ROVER.

WHO THIS IS FOR

Vehicles under 25 years old that you have owned and used overseas for **12 months or more**.

01 ABOUT YOU

- [ ] Full name exactly as shown on your passport
- [ ] Date of birth
- [ ] Australian residential address, phone and email
- [ ] Passport details, plus your Australian visa or citizenship details
- [ ] Date you arrived, or will arrive, in Australia
  Must be within 6 months of the application date
- [ ] Copy of your current driver's licence
- [ ] Have you had a personal import approval before?
  Concessional RAV Entry or Regulation 13 approval: yes / no

02 YOUR VEHICLE

- [ ] Make, model and variant
- [ ] VIN or chassis number
- [ ] Build date
- [ ] Engine size, fuel type and transmission
- [ ] Current odometer reading
- [ ] Where the vehicle is now (suburb and postcode)
- [ ] Is it running and able to be driven?

03 OWNERSHIP & USE

- [ ] Original purchase receipt or invoice
  If lost, another record showing the purchase date
- [ ] Confirmation you bought it while living overseas permanently
- [ ] Overseas registration in your name for at least 12 months
  Registration certificate and registration history
- [ ] Proof you regularly used it on public roads in the last 12 months
  Insurance records, service invoices, WOF/rego renewals
- [ ] Signed statement of 12 months' continuous overseas residency
  List every trip away: dates, length, and business or leisure

04 YOUR MOVE

- [ ] Proof you can stay in Australia indefinitely
  AU or NZ passport, a permanent visa, or a lodged PR or citizenship application
- [ ] Proof you are leaving your current country
  Resignation letter, utilities cancelled, property sold, household goods shipment
- [ ] Proof you are settling in Australia
  Job offer, school enrolment, lease or purchase contract, TFN application

Most important: the 12-month ownership, registration and use evidence. If you have owned the vehicle for less than 12 months, tell us before we lodge so we can check which pathway applies.

Phoenix Shipping Pty Ltd · ABN 42 666 075 510
PO Box 1018, Camden NSW 2570
03 7080 2337 · WhatsApp 0433 825 128
nick@phoenixshipping.com.au · phoenixshipping.com.au

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05 PHOTOS OF THE VEHICLE

- [ ] Front
- [ ] Rear
- [ ] Both sides
- [ ] Interior
- [ ] Engine bay
- [ ] Odometer
- [ ] VIN / chassis number
- [ ] Compliance plate and emissions labels
- [ ] Registration plates

06 FOR SHIPPING & CUSTOMS

- [ ] Your approved VIA
- [ ] Commercial invoice or sales agreement
- [ ] Photo ID
- [ ] Signed Letter of Authority
  Template supplied by us
- [ ] Asbestos Declaration and Certificate of Origin
  Template supplied by us
- [ ] Collection address overseas and delivery address in Australia

07 BEFORE IT SHIPS

- [ ] Vehicle empty of personal items
  RoRo shipping requires an empty vehicle
- [ ] Clean inside, outside and underneath
  No soil, leaves, seeds or insects: biosecurity will order cleaning at your cost
- [ ] Remove loose batteries, e-bikes and spare fuel
- [ ] Spare keys handed over with the vehicle

08 WHAT HAPPENS NEXT

1

VIA lodged

We lodge through ROVER. Officially 20 working days; allow about a month.

2

Booked & shipped

We book the next suitable sailing once the VIA is issued, never before.

3

Arrival & clearance

Customs, biosecurity and release: usually 3–5 business days.

4

Compliance & rego

Delivered to the compliance workshop, then registered in your state.

09 COSTS TO PLAN FOR

VIA preparation and lodgement (Phoenix)	**A$350**
Government VIA application fee	**A$50**
Customs duty and GST, assessed by Australian Border Force on arrival	**As assessed**
Vehicle valuation, if required for customs	**Quoted**
Biosecurity cleaning or treatment, only if ordered	**If required**
Compliance, roadworthy and state registration	**Quoted**

Requirements are set by the Department of Infrastructure and Australian Border Force and can change. We confirm your import pathway before anything is lodged.

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